

Requests for Codes - Complete Appropriate Forms:

Journal Codes – request through Brittney Jones. Codes set up at ONP level.

- Name of the Publication, e.g., name of the journal, book, trade journal (required)
- Type of Publication, e.g. peer-reviewed journal, trade journal, proceedings
- Publisher, if known
- URL of the journal or publisher, if known – (required if publisher is unknown)
- Does the journal have a Confidentiality clause (required)? **If yes, provide documentation of the clause.**

Non ARS Author Employer – request through Brittney Jones. Codes set up at ONP level.

- Full name of employer (acronyms are okay along with full name).
- Full address, including city, state and country.

Performing Institute Codes (use Code Request Form) – request through Chad Henry. Codes set up by NIFA, and then entered by ONP into the ARIS database.

- Need exact name of organization
- Address of organization
- Phone number of organization.

Source of Funds Codes (use Code Request Form) – request through Chad Henry. Codes set up at ONP level.

- Need exact name of organization
- Address of organization
- Phone number of organization
- Whether the organization is a USDA organization, a Federal organization, or a not-for-profit organization.